



DOMINICA AGRICULTURAL INDUSTRIAL AND DEVELOPMENT BANK

Announcement of Vacancy

Applications are invited from suitably qualified persons for the position of:

SENIOR MANAGER, MANAGEMENT INFORMATION SYSTEMS

The Senior Manager, Management Information Systems is responsible for managing the Bank's information systems, information, and cyber security, ICT infrastructure, intranet, website, and handle IT crisis situations. To contribute to organizational policies and support research and development of electronic products. To supervise and train the staff of the Unit in appropriate technology and assist in training Bank staff in the use of software utilized by the Bank

Main Responsibilities

- To ensure a fully functional ICT infrastructure and network;
- To ensure the smooth operation of the MIS Unit;
- To ensure timely preparation and management of the ICT Budget;
- To ensure up to date IT policies and procedures;
- To contribute to the corporate/strategic plan;
- To resolve IT crisis situations;
- To ensure staff is well trained in the use of the Bank's software.

Education and Experience

- Master's Degree in Computer Science, Management Information Systems, Information Technology or related field;
- Five years' working experience as a Systems Analyst, Senior Technical Officer, or other role in a technology related field in a supervisory or managerial capacity.
- Any of the following qualifications would be an asset: MCP, MCSA, MCSE, Security+, CCNA, Network+, A+

Knowledge and Skills

- Expertise in planning and maintaining enterprise computer information systems.
- Ability to manage challenges and difficult situations to meet the expected goals.
- Focused on industry best practices, standards and models that are helpful in meeting the expectations of the Bank.
- Experienced in managing information systems projects.
- Proficiency in working with various types of operating systems such as Android, Microsoft, Linux, etc.
- Up to date knowledge and experience in information and cyber security.
- Ability to troubleshoot any kind of systems related problems and maintain security of the systems.
- Proficiency in Office Applications, ERP software, communications systems, etc.
- Excellent communication and interpersonal skills.
- Excellent customer service skills.
- Ability to present to Senior Management and the Board of Directors.

Compensation Package

A competitive salary and benefits package commensurate with qualifications and experience will be offered to the selected candidate. The position will be on a contractual basis.

**Apply
Today!**
Contact us:



Phone
1-767-255-9431 | 1-767-275-3176



E-mail
saudia.cyrus@aidbank.com

Application accompanied by Curriculum Vitae with at least three (3) references should be submitted no later than May 30, 2022 to Ms. Saudia Cyrus at saudia.cyrus@aidbank.com